



RADIO TELEVISION HONG KONG

Non-Civil Service Vacancy

Temporary Multimedia Journalist

(Public Affairs and Multimedia News Section, Radio Division)

(Salary: \$13,390 per month)

Entry Requirements: Candidates should have -

- (a) (i) A Hong Kong degree in Journalism and Communications, media studies, Social Science, Language, or equivalent; OR
- (ii) An accredited higher diploma / associate degree in Journalism and Communications, media studies, Social Science, Language, or equivalent; and at least 1 year's experience in broadcasting or news gathering; OR
- (iii) A Diploma in Journalism and Communications, media studies, Social Science, Language, or equivalent; and at least 2 years' experience in broadcasting or news gathering; AND
- (b) Level 2 or above in Chinese and English Languages in the Hong Kong Certificate of Education Examination (HKCEE)/Hong Kong Diploma of Secondary Education Examination (HKDSEE), or equivalent [see notes];

Candidates who possess -

- (i) Qualification or experience in broadcasting journalism; and/or
- (ii) Experience and knowledge in operating portable video live transmission devices (e.g. Live U), video shooting/editing; and/or
- (iii) Experience in managing video news archive system and/or
- (iv) Good broadcasting voice; and/or
- (v) Proficiency in Chinese word-processing.

will have an advantage.

Notes: (a) 'Grade C' and 'Grade E' in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to 'Level 3' and 'Level 2' respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth. (b) Required to work shifts / irregular hours including midnight; (c) Candidates may be required to sit for a trade test and/or voice test.

Duties: To perform editing, gathering and reporting of news; translate and rewrite wired news; produce news reports and news-related specials to meet the needs of various platforms, including radio, television, mobile phones and news web sites; present in news bulletins and news-related programmes; and hosting news programmes where necessary.

Terms of Appointment & Fringe Benefits: Successful candidate will be appointed on non-civil service contract terms for not more than 12 months. If the contract is satisfactorily completed with consistently high standard of performance and conduct, the officer may be granted a gratuity which, when added together with the Government's contribution to MPF scheme, equals 15% of the total basic salary drawn during the contract period. Rest day, general holidays, annual leave, maternity leave, sickness allowance, where appropriate, will be granted in line with the provisions in the Employment Ordinance.

How to Apply: Application forms (G.F. 340 (Rev. 3/2013)) are obtainable from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's web site (<http://www.csb.gov.hk>) or Radio Television Hong Kong's web site (http://app3.rthk.hk/recruit/index_e.php). Completed forms should be sent to the address below by post or by hand on or before the closing date for application. For submissions by post, applicants should ensure that the correct address is clearly printed or written on the envelope and sufficient postage is paid. An applicant will bear any consequences arising from not paying sufficient postage. The postmark date on the envelope will be regarded as the date of submission of application. Please specify the post of application on the envelope. For submissions by hand, completed application forms should reach the below address during office hours (Monday to Friday 8:45 a.m – 6 p.m. Lunch break 1 p.m. – 2 p.m.). Applications which are late, incomplete, submitted by fax or by e-mail or not made in the prescribed form will NOT be considered. Candidates who are selected for interview will normally receive an invitation in about 6 weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful. Only shortlisted candidates will be notified.

Address and Enquiry Tel: Central Administration Unit (Radio Division), Broadcasting House, Radio Television Hong Kong, 30 Broadcast Drive, Kowloon (Tel: 2339 6311).

Closing Date for Application: 22nd January, 2018

General Notes:

- (A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (C) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (E) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise short listing criteria to select the better qualified candidates for further processing. In these circumstances, only short listed candidates will be invited to attend recruitment examination and/or interview.
- (F) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further short listing criteria.
- (G) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above enquiry address.