



## RADIO TELEVISION HONG KONG

### Non-Civil Service Vacancy

#### Senior Multimedia Journalist (Radio & Corporate Programming Division)

(Salary: \$36,665 per month)

**Entry Requirements:** Candidates should have -

- (a) (i) a Hong Kong Bachelor's degree, preferably in Journalism and Communication, or equivalent; and 4 years' media / journalistic experience; OR
- (ii) an accredited Associate Degree or an accredited Higher Diploma, preferably in Journalism and Communication, from a Hong Kong tertiary institution, or equivalent; and 6 years' media / journalistic experience; AND
- (b) met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination (HKCEE), or equivalent [See Note (1)].

Candidates who have -

- (i) fluency in Cantonese and Putonghua;
  - (ii) good broadcasting voice;
  - (iii) good command of computer and Chinese word-processing;
  - (iv) sound knowledge of current affairs;
  - (v) work experience in writing and editing international news stories;
  - (vi) work experience in planning the content of radio news or TV news programmes; and/or
  - (vii) work experience in managing social media platforms and fan page
- will have an advantage.

[Note: (1) "Grade E" in Chinese Language and English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to "Level 2" in Chinese Language and English Language in the 2007 HKCEE and henceforth. (2) Candidates may be required to sit for a trade test.]

**Duties:** To edit, gather and report local, Mainland, international and finance news; to produce news bulletins and news-related feature programmes to meet the needs of various channels, including radio, television, website and mobile device; and to host news bulletins and news-related programmes. (Note: The post-holder is required to (1) work irregular hours/over-night shifts; and/or (2) work overseas or be stationed in Mainland China.)

**Terms of Appointment & Fringe Benefits:** Successful candidate will be appointed on one-year non-civil service contract terms. If the contract is satisfactorily completed with consistently high standard of performance and conduct, the officer may be granted a gratuity which, when added together with the Government's contribution to MPF scheme, equals 15% of the total basic salary drawn during the contract period. Rest days, general holidays, annual leave, maternity leave, paternity leave, sickness allowance, where appropriate, will be granted on terms not less favourable than the provisions of the Employment Ordinance.

**Contact Address and Enquiry Tel. No.:** Newsroom, Radio & Corporate Programming Division, Radio Television Hong Kong, Broadcasting House, 30 Broadcast Drive, Kowloon. (Tel: 2339 6406)

**Closing Date for Application:** 18 February 2019

**General Notes:**

- (A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (C) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (E) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (F) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at <http://www.csb.gov.hk> under "Administration of the Civil Service – Appointments".
- (G) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above contact address.

**How to Apply:**

Application forms (G.F. 340 (Rev. 3/2013)) are obtainable from any Home Affairs Enquiry Centres of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's web site (<http://www.csb.gov.hk>) or Radio Television Hong Kong's web site ([http://app3.rthk.hk/recruit/index\\_e.php](http://app3.rthk.hk/recruit/index_e.php)). Applications submitted in person or by post should reach the above contact address during office hours (Monday to Friday 8:45 a.m – 6 p.m. Lunch break 1 p.m. – 2 p.m.). Please specify the title of the post being applied for on the envelope. To avoid delayed or unsuccessful delivery of applications by post, please ensure that the correct address is clearly printed or written on the envelope and sufficient postage has been affixed before posting. Mail items bearing insufficient postage will not be delivered to this Department and will be returned to the sender or disposed of by the Hongkong Post, where appropriate. Applicants will bear any consequences arising from paying insufficient postage. Applications submitted by fax or e-mail will not be accepted. If candidates fail to provide the supporting documents as required, their applications will not be considered. Applicants are encouraged to provide their email addresses on the application forms. Candidates who are selected for interview will normally receive an invitation (by email or by post) in about six to eight weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful.