



## RADIO TELEVISION HONG KONG

### Non-Civil Service (Programme) Vacancy

#### **Part-time Make-up Stylist**

**(Image Design Section, Production Services Division)**

**Salary: \$120 per hour**

**Entry Requirements:** Candidates should have –

(a) (i) a Hong Kong Bachelor's degree in Theatre / Entertainment Arts / Image Design or related discipline, or equivalent; and 1 year's relevant experience in make-up; OR (ii) an accredited Higher Diploma / Associate Degree in Theatre / Entertainment Arts / Image Design or related discipline, from a Hong Kong tertiary institution, or equivalent; and 3 years' relevant experience in make-up; OR (iii) Level 2 or above in Chinese Language and English Language together with 3 other subjects at Level 2 or equivalent or above in the Hong Kong Diploma of Secondary Education Examination (HKDSEE), or equivalent [See note (1)]; and 8 years' relevant experience in make-up; OR (iv) Level 2 or above in Chinese Language and English Language together with 3 other subjects at Grade E or above in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent; and 8 years' relevant experience in make-up; AND (b) Level 2 or above in Chinese Language and English Language in the HKDSEE or HKCEE, or equivalent [See note (2)].

[**Note:** (1) "Attained" in Applied Learning subjects (subject to a maximum of 2 Applied Learning subjects), and Grade E in other language subjects in the HKDSEE are accepted as equivalent to Level 2 in the New Senior Secondary subjects in the HKDSEE. (2) "Grade E" in Chinese Language and English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to "Level 2" in Chinese Language and English Language in the 2007 HKCEE and henceforth. (3) Candidates may be required to sit for a trade test. (4) Make-up experience relating to TV/Film production or stage performance is a definite advantage. (5) Candidates should provide documentary proofs of their relevant qualifications and experience for assessment.]

**Duties:** Designing and setting different styles of make up to meet production requirements; creating special make-up effects as required e.g. applying cut and bruises and handling false beard /moustache/baldcap; maintaining the continuity of make-up and special effects on performers; removing make-up; and assisting in other duties as assigned.

(**Note:** (i) Successful candidate will be assigned to work outdoor, irregular hours and on Sundays and Public Holidays as well as to perform overnight shift duties. (ii) Part-time Make-up Stylist will not be entitled for meal breaks or late night travelling expenses.)

**Terms of Appointment:** Successful candidate will be appointed on non-civil service contract terms for not more than 12 months. Working time per week will be less than 18 hours. He/She will be required to work on an as and when required basis.

**How to Apply:** Application forms (G.F. 340 (Rev.3/2013)) are obtainable from any Public Enquiry Service Centres of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's web site (<http://www.csb.gov.hk>) or Radio Television Hong Kong's web site ([http://app3.rthk.hk/recruit/index\\_e.php](http://app3.rthk.hk/recruit/index_e.php)). Completed forms should be sent to the address below on or before the closing date for application. Candidates who are selected for interview will normally receive an invitation in about 8 weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful. Only shortlisted candidates will be notified.

**Address and Enquiry Tel:** Central Administration Unit, Production Services Division, Television House, Radio Television Hong Kong, 1A Broadcast Drive, Kowloon (Enquiries: 2339 7673).

**Closing Date for Application:** 29 April 2015

**General Notes:**

- (A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (C) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (E) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (F) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting criteria.
- (G) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above enquiry address.