



Non-Civil Service Vacancy

Video Tape Technician (Corporate Development Unit)

(Salary : \$13,350 per month)

Entry Requirements : Candidates should have -

- (a) Completed Secondary 5, or equivalent; and 1 year's experience in broadcast operations activities, with hands-on experience in using Digital Betacam, standard converter and waveform monitor; AND
- (b) met the language proficiency requirement of Level 2 or above in English Language in the Hong Kong Certificate of Education Examination (HKCEE) / Hong Kong Diploma of Secondary Education Examination, or equivalent [See the Note].

Candidates who have -

- (i) technical operations experience in production company/TV station; and
 - (ii) knowledge in multimedia encoding and old video/film analog systems
- will have an advantage.

(Note : "Grade E" in English Language (Syllabus B) in previous HKCEE is accepted administratively as comparable to "Level 2" in English Language in the 2007 HKCEE and henceforth.)

Duties : Tape transfer / tape arrangement content encoding and transcoding; handle program presentation, including pre-recorded material playout and live switching on automation system; prepare ingestion, quality check and daily playlist editing; perform technical support assignments. (Note: Required to work on shift basis.)

Terms of Appointment & Fringe Benefits : Successful candidate will be appointed on short-term non-civil service contract terms for not more than one year until 31.3.2016. If the contract is satisfactorily completed with consistently high standard of performance and conduct, the officer may be granted a gratuity which, when added together with the Government's contribution to MPF scheme, equals 15% of the total basic salary drawn during the contract period. Rest days, general holidays, annual leave, maternity leave, paternity leave, sickness allowance, where appropriate, will be granted on terms not less favourable than the provisions of the Employment Ordinance.

How to Apply : Application forms (G.F. 340 (Rev. 3/2013)) are obtainable from any Public Enquiry Service Centres of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division of Labour Department. The said form can also be downloaded

from the Civil Service Bureau Home Page on the Internet (address: <http://www.csb.gov.hk>) or Radio Television Hong Kong's Internet website (http://app3.rthk.hk/recruit/index_e.php). Completed forms should be sent to the address as specified below on or before the closing date for application. Candidates who are selected for interview will normally receive an invitation within 6 weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful. Only short-listed candidates will be notified.

Address and Enquiry Tel : Senior Programme Officer (Librarian), Corporate Development Unit, Broadcasting House, Radio Television Hong Kong, 30 Broadcast Drive, Kowloon. (Enquiries: 2339 6494).

Closing Date for Application : 8 May 2015

General Notes:

- (A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (C) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (E) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (F) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting criteria.
- (G) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above enquiry address.