



RADIO TELEVISION HONG KONG
Non-Civil Service Vacancy

Executive Producer (Radio & Corporate Programming Division – English News and Current Affairs)

(Salary: HK\$71,010 - HK\$81,510 per month, depending on experience)

Entry Requirements: Candidates should have –

- (a) (i) a Hong Kong Bachelor's degree, preferably in Journalism and Communication, or equivalent; and 5 years' work experience in journalism, broadcasting, digital content creation, or related fields; OR
- (ii) an accredited Associate Degree or an accredited Higher Diploma, preferably in Journalism and Communication, from a Hong Kong tertiary institution, or equivalent; and 7 years' work experience in journalism, broadcasting, digital content creation, or related fields; AND
- (b) met the language proficiency requirements of Level 3 or above in English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) / Hong Kong Certificate of Education Examination (HKCEE), or equivalent [See Note (1)].

Candidates who possess –

- (i) a proven track record of producing broadcast news;
 - (ii) experience in managing a team of journalists;
 - (iii) experience in producing content including audio, video, graphics and text;
 - (iv) an excellent command of written and spoken English; and
 - (v) an extensive knowledge of local and international current affairs
- will have an advantage.

[Notes: (1) “Grade C” in Chinese Language and English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to “Level 3” in Chinese Language and English Language in the 2007 HKCEE and henceforth. (2) Candidates may be required to sit for a trade test.]

Duties:

- (a) To lead a team of journalists, editors and producers to generate high-quality multimedia news and/or current affairs programmes for multiple platforms, including television and social media;
- (b) To propose, plan, design and implement new current affairs programmes;
- (c) To supervise the production of local, regional, international, sports, finance news and/or current affairs programmes;
- (d) To supervise and train junior staff; and
- (e) To organise and implement work plans and assignments.

[Note: Required to work irregular hours / over-night shifts; to work on Saturday, Sunday and public holidays; and to work during typhoons, Black Rainstorm Signal, “extreme conditions” and other emergencies.]

Terms of Appointment & Fringe Benefits:

Successful candidate will be appointed on one-year non-civil service contract terms. If the contract is satisfactorily completed with consistently high standard of performance and conduct, the officer may be granted a gratuity which, when added together with the Government's contribution to MPF scheme, equals 15% of the total basic salary drawn during the contract period. Rest days, general holidays, annual leave, maternity leave, paternity leave, sickness allowance, where appropriate, will be granted on terms not less favourable than the provisions of the Employment Ordinance.

Contact Address and Enquiry Tel. No.: 5/F., One Mongkok Road Commercial Centre, 1 Mongkok Road, Kowloon (Tel: 3547 1740)

Closing Date for Applications: 16 April 2026

General Notes:

- (A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (C) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (E) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (F) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting. Applicants who have declared disabilities and are found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at under "Administration of the Civil Service – Appointments".
- (G) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by email to recruitment@rthk.gov.hk.

How to Apply: Applicants must apply online through the G.F. 340 Online Application System of the Civil Service Bureau (<https://www.csb.gov.hk>). Applications which are incomplete or submitted in person, by post, by fax or by email will not be accepted. If candidates fail to provide the supporting documents as required, their applications will not be considered. Applicants are encouraged to provide their email addresses on the application forms. Candidates who are selected for interview will normally receive an invitation (by email or by post) in about six to eight weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful.